



Weekly Safety Meetings

Safety Training for the Construction Industry

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Premium Membership

COMPANY NAME: _____

Library 26-24

Jobsite Checklists

Checklists are wonderful tools. Even an experienced journeyman can have a very difficult time keeping track of and remembering all of the necessary details on a busy, fast-moving construction site. A good set of checklists will help reduce chaos, increase safety, and make sure people, tools, equipment, and supplies are ready and in the right places at the right times.

Following is a list of some of the items you might want on one or more of your checklists.

- | | | |
|---------------------------|---------------------|---------------------------|
| Access and Egress | Eye Protection | Motor Vehicles |
| Air Hoses | Fall Protection | MSDSs |
| Bench Grinders | Fire Extinguishers | New Hire Orientation |
| Computers | First Aid | Pre-Task Planning |
| Confined Spaces | Footwear | Rain Gear |
| Cranes | GFCIs | Respirators |
| Electric Power and Wiring | Hand Tools | Rigging |
| Electrical Hand Tools | Hardhats | Roofing |
| Elevator Shafts | Hazardous Materials | Sanitation |
| Emergency Phone Numbers | Hearing Protection | Scaffolding |
| Emergency Plan | Heavy Equipment | Spill Control and Cleanup |
| Environmental Issues | Housekeeping | Tool Storage |
| Ergonomics | Ladders | Underground Utilities |
| Excavations | Lighting | Weather |
| Extension Cords | Lockout/Tagout | Welding |

Some of these items represent general topics and may be worthy of their own separate checklists. We have prepared several checklists that are more detailed. They can be downloaded from www.safetymeetingoutlines.com/checklists. The point is to use checklists wisely; they can make your life easier and help you do a more thorough job.

SAFETY REMINDER

**Your choices and actions affect others on this site.
Make sure you don't put them in harm's way.**

NOTES:

SPECIAL TOPICS /EMPLOYEE SAFETY RECOMMENDATIONS/NOTES:

S.A.F.E. CARDS® PLANNED FOR THIS WEEK:

REVIEWED MSDS # _____ SUBJECT: _____

MEETING DOCUMENTATION:

JOB NAME: _____

MEETING DATE: _____

SUPERVISOR: _____

ATTENDEES: _____

These instructions do not supersede local, state, or federal regulations.